

## MEMORANDUM

TO: Cape Elizabeth Planning Board  
FROM: Maureen O'Meara, Town Planner  
DATE: November 6, 2012  
SUBJECT: Subdivision Ordinance Overhaul

Work to date:

- Review definition of Subdivision
- Merge state subdivision requirements and local subdivision standards
- Review minor subdivision procedures
- Review major subdivision procedures

For this workshop:

- Review procedures  
Beginning on page 7
- Post approval requirements  
Beginning on page 15
- Definitions: new definitions include farmland and town engineer.  
Beginning on page 3

To be completed:

1. Technical design standards (with input from PW, TE)
2. Submission requirements